

**BOARD OF SELECTMEN
JUNE 18, 2012**

I. Call to Order/Roll Call

Chairman Paul Salafia reconvened the meeting of the Board of Selectmen to order at 7:06 P.M. in the Selectman's Conference Room at the Town Offices. Present were: Chairman Salafia and Selectmen Alex Vispoli, Mary Lyman and Dan Kowalski. Also present: Town Manager Reginald Stapczynski and Town Clerk Larry Murphy. The meeting was duly posted and cablecast live.

II. Executive Session

Chairman Salafia called the Executive Session to order at 6:07 P.M. in the Selectman's Conference Room at the Town Offices. On a motion by Selectman Lyman seconded by Selectman Kowalski, the Board voted to enter into Executive Session to discuss collective bargaining strategy and to return to Open Session. Roll call: Chairman Salafia-Y and Selectmen Mary Lyman-Y, Alex Vispoli-Y and Dan Kowalski-Y. At 7:00 P.M., on a motion by Selectman Kowalski seconded by Selectman Lyman, it was voted to adjourn from Executive Session and to move to Open Session. Roll call: Chairman Salafia-Y and Selectmen Mary Lyman-Y, Alex Vispoli-Y, and Dan Kowalski-Y.

III. Opening Ceremonies

Chairman Salafia asked for a Moment of Silence followed by the Pledge of Allegiance led by former Selectman Ted Teichert.

IV. Communications/Announcements/Liaisons

The Board of Selectmen recognized former Selectman Ted Teichert's twelve years of service as a Selectman, acknowledging his commitment and hard work to always do the best for the Town and residents. The Board presented him with an Andover Chair as their gift for his years of service. Mr. Teichert expressed his appreciation for their recognition and gift.

The Town Manager made the following announcements:

- ~ The 2011-2012 school year ends on Wednesday. Students will be out for the Summer and he encouraged residents to drive with care.
- ~ The Community Services and Youth Services Programs are offering Summer programs over the next ten weeks – Pomp's Pond is open for the next eight weeks.
- ~ Radio station WROR will host a movie night in The Park on June 27th.
- ~ The DCS Family Concerts will be held in The Park on Wednesdays starting on July 11th through August 15th.
- ~ The Andover Police Department, accredited by the Massachusetts Police Association every three years, has begun the process of accreditation.
- ~ Barbara Landis Chase is completing her last term as Head of School at Phillips Academy and the Town Manager asked the Board to sign a letter thanking her for her tenure in Andover.

Selectman Kowalski would like an update on the Board's liaison positions.

Selectman Lyman announced that Grill Night at the Senior Center starts this Wednesday.

Selectman Vispoli reported that the Economic Development Council is giving a presentation that night on the status of their activities. He also reported on a conversation he had with the Natick Board of Selectmen about Net Metering and they would like to speak with Andover officials to compare notes and develop best practices. He also reported that Tim Sullivan, the new IT Liaison for the State of Massachusetts, has agreed to come to Andover to speak with CIO Paul Puzzanghera about Andover's consolidation accomplishments.

V. Citizens Petitions & Presentations

A. Andover resident Don Robb presented the Selectmen with gifts from the Andover, England Town Twinning Association received during his recent visit with members of the Andover, MA Sister Towns Association. Mr. Robb, 36 York Street, read a thank you letter from the new Mayor of Andover, England who sent a plaque of the Town's Official Seal as well as a 1751 map of Hampshire. Anyone interested in joining the Town Twinning Association should contact Mr. Robb.

Mary Carbone, 3 Cyr Circle, thinks Andover should follow North Andover's idea of having speakers at Town Meeting disclose if they have a vested interest in a warrant article. She also feels continuing the discussion on the Town Yard is ridiculous as the Board has enough information from the previous Task Forces to make a decision.

Ted Teichert, 5 Dufton Road, reported that the Fourth of July Fireworks in Andover will be held on July 3rd at dusk at Andover High School, followed by a pancake breakfast on July 4th in The Park. He thanked everyone who supported the fireworks with donations placed in jars throughout the community.

VI. Regular Business of the Board

A. Net Metering – Second Reading

Chad Laurent, of the Meister Consultants Group, Chad Laurent, Acting Plant and Facilities Director Maria Maggio and Director of Planning Paul Materazzo gave a brief review of the presentation made on June 4, 2012 on the potential opportunities of Net Metering. The solar power agreements offer savings to the Town for electricity used and offset at cheaper rates. When the PV System's generation exceeds its use, excess electricity flows back to the grid spinning the electricity meter backwards. The Town would receive credit for the excess generation, without net metering the credit for excess generation is lost. Paul Materazzo reviewed how the credit is calculated and gave a snapshot of other PPA's currently in use – Natick, Newburyport, Hopkinton, and New Bedford. Eight vendors responded to the request for bids. The Board has to authorize the Town Manager to enter into a non-binding Term Sheet for a Virtual Net Metering Program.

Selectman Kowalski motioned to authorize the Town Manager to enter into a non-binding Virtual Net Metering Agreement for ninety (90) days. The motion was seconded by Selectman Lyman and voted 4-0 to approve.

Chairman Salafia asked that the entire agreement including financials be provided to the Board members.

B. Economic Development Council

Chairman Timothy Vail provided the Board with an update on the Council's activities. The role of the EDC is to develop and implement a pro-active economic development strategy to address issues relating to economic development. The EDC is made up of nine community members who meet on the first and third Thursday of the month on the first floor of Town Offices.

To date they have been talking with Town Department Heads, officials, residents, and businesses to develop an understanding of their thoughts and ideas and to determine where the EDC can have the greatest impact. The EDC also supports the TIF Proposal. Their priorities include improving the climate for incoming businesses, redevelopment of the Town Yard and determining amenities zoning for industrial districts, developing solutions in principal for downtown Andover, the Lowell Junction Interchange and developing an economic database.

Next steps include continuing their listening tour, taking steps to focus on early priorities, to commence work on the "how to" guide, develop an economic communications strategy, and to work with the Town's IT staff to design the EDC database. They plan to report to the Board of Selectmen on a quarterly basis.

Mary Carbone, 3 Cyr Circle, said she feels the charge has to include the building owners, not just the businesses who lease the space and also stated the development of the I-93 interchange will take away from downtown businesses. Bob Marshall, 5 Samos Lane, voiced his concern about the TIF involvement and what he learned at Town Meeting. John Pasquale, 47B Whittier Street, said Paul Materazzo should be the prime contact person.

C. Downtown Parking Sticker Program

Senior Planner Lisa Schwarz is requesting approval for additional parking spaces for the monthly downtown parking sticker program in the Olde Andover Village and Park Street Village parking lots.

Selectman Vispoli motioned the Board approve to extend the downtown parking sticker program for a two-year period through July 1, 2014, increasing the number of parking spaces in the Park Street Village lot to 20 and in the Olde Andover Village parking lot to 57, at a rate of \$50 per month and subject to the Downtown Employee Parking Permit Program Terms and Conditions. The motion was seconded by Selectman Kowalski and voted 4-0 to approve.

D. Regulatory Agreement – 98 Andover Street

Selectman Vispoli motioned for the Board to approve the request from the Andover Community Trust to authorize the Town Manager to sign the Regulatory Agreement and Declaration of Restrictive Covenants for property at 98 Andover Street. The motion was seconded by Selectman Lyman and voted 4-0 to approve.

E. Disposal of Surplus Property

Selectman Lyman motioned to approve the request of CIO Paul Puzzanghera for the disposal of surplus property (outdated textbooks and office equipment). The listing of surplus property was provided by Paul Szymanski, Assistant Superintendent of Finance and Administration. The motion was seconded by Selectman Vispoli and voted 4-0 to approve.

F. Town Yard

The Board continued their discussion on the Town Yard. They are planning to hold a large public meeting to gather and provide information. Previously, they charged Acting Plant & Facilities Director Maria Maggio and Acting DPW Director Chris Cronin with developing space modules for functions designated to be kept together and where they would fit. Ms. Maggio and Mr. Cronin presented their findings, have found some spare savings in space (about 700 sq. ft. out of 3,000 sq. ft.) from administration, clerical, training and function room areas. Larger vehicle storage space could be saved (about 1500 sq. ft.) by locating seasonal equipment off-site. If the Parks & Grounds Division was not located at the main facility, that would save about 5,000 sq. ft. for a total of approximately 8,200 sq. ft. in space savings at the main facility. They estimate they need about 48,000 sq. ft. for the main facility and that includes the wash bay, fuel depot and about 200 sq. ft. for two employees from the Water & Sewer Division. They discovered that privatizing gas would cost about \$25,000 more per year. They still need to determine how much space is needed for the Forestry Division trucks. The Town Manager said they are still in the process of assembling information. Ms. Maggio said the information previously submitted in the Wesson Report does not include the Pearson Street lot which is a double lot. The next steps include accumulating information, keeping the Town Yard on the Board's agenda and moving forward towards an acceptable proposal.

VII. Consent Agenda

A. July 4th Celebration

Selectman Lyman motioned to approve the request of Scott Gibson of the Andover Firefighters Relief Association for permission to conduct the All-Town Fourth of July Celebration in The Park on Wednesday, July 4th from 8:00 A.M. to Noon.

He is requesting that the following streets be closed from 8:00 A.M. to 9:30 A.M. for the formation of the parade: Bartlet Street between Morton Street and Chestnut Street. He is also requesting the closing of the following streets from 9:00 A.M. to 10:30 A.M. for the Horribles Parade: Punchard Avenue, Main Street from the intersections of Punchard Avenue to Park Street, Park Street to Whittier Street across Chestnut Street to Whittier Court. He would like the placement of barricades in the parking lots the night before the event and "No Parking" and detour signs be posted on area streets by 8:00 A.M. on July 4th. The request has been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Vispoli and voted 4-0 to approve.

B. Memorial Hall Library Vehicle Night

Selectman Kowalski motioned to approve the request of Terrie L. Floyd of the Children's Room at the Memorial Hall Library for permission to close the parking behind the Library on Thursday, July 26, 2012 from 5:30 P.M. to 7:30 P.M. for their Annual Vehicle Night. The request has been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Lyman and voted 5-0 to approve.

C. Storage of Inflammables Annual Registration

Selectman Vispoli motioned to approve the renewal of a Storage of Inflammables license for Windstream Communications, Inc. d/b/a Windstream Communications, Inc., 15 Shattuck Road, who has submitted their Certificate of Registration for 2012. The renewal has been reviewed and approved by the Fire Prevention Officer and the Town Clerk and

is subject to the condition that all other requirements of the Town are met prior to the issuance of the Certificate of Registration. The motion was seconded by Selectman Lyman and voted 4-0 to approve.

D. One-Day Extended Hours Request

Selectman Kowalski motioned to approve the request of SCP, Inc., d/b/a Andolini's, 19 Essex Street, to extend the hours for the same of alcoholic beverages to 1:30 A.M. for one day for a specific event (wedding) on Sunday, June 24, 2012. Their current license approved hours for Sunday sales are until 1:00 A.M. The request has been reviewed and approved by the Town Clerk and the Police Department subject to the condition that all other requirements of the Town are met prior to the issuance of the one-day license. The motion was seconded by Selectman Lyman and voted 4-0 to approve.

E. Second-hand Dealer License Requests

Selectman Vispoli motioned to approve the requests of Sherri DiBarri, d/b/a Golden Diva Events, LLC, 87 Lowell Street, Andover for use at 10 Main Street – lower level, Andover and Dan Hua, d/b/a DH Art, 40 Canterbury Street, Andover for second-hand dealer licenses. The licenses, which will expire on April 30, 2013, have been reviewed and approved by the Town Clerk and Local Building Inspector and are subject to the condition that all other requirements of the Town are met prior to the issuance of the licenses. The motion was seconded by Selectman Lyman and voted 4-0 to approve.

F. Appointments and Re-appointments

On a motion by Selectman Vispoli and seconded by Selectman Kowalski the following appointments were approved on a vote of 3-0. Selectman Lyman recused herself from voting.

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>COMMUNITY SERVICES</u>			
Laura A. Reagan	Art Teacher – PT	\$1,300	7/9/12
Beth-Ann W. Price	Asst. CSA Director/Drama Instructor – PT	\$2,000	7/9/12
<u>YOUTH SERVICES</u>			
4/26/12 Benjamin Levine	Counselor – PT	C2B/\$8.25/hr.	
4/26/12 John Lincoln-Vogel	Counselor – PT	C3A/\$8.75/hr.	
<u>DEPARTMENT OF PUBLIC WORKS – Highway Division</u>			
Mark A. Procopio	Civil Engineering Internship	\$13.00/hr.	6/5/12
<u>POLICE DEPARTMENT</u>			
Ryan M. Higgins	Dispatcher – PT	D1/\$21.74/hr.	6/19/12
Susan L. Nader	Dispatcher – PT	D1/\$21.74/hr.	6/19/12
Michael P. Somma	Dispatcher – PT	D1/\$21.74/hr.	6/19/12
Kate M. Charon	Dispatcher – PT/on call	D1/\$21.74/hr.	6/19/12

MEMORIAL HALL LIBRARY

Marissa Howell	Page – PT	L1-1/\$8.00/hr.	6/21/12
	(v. T. Lee)		

COMMUNITY SERVICES

Laura A. Weiss	Music Teacher – PT	\$1,200	7/9/12
Stephen B. Richards	Concession Operator – PT	C2A/\$8.00/hr.	6/11/12
Annesha Bhattacharya	Counselor – PT	C2A/\$8.00/hr.	
			6/11/12
James M. Walsh	Counselor – PT	C2A/\$8.00/hr.	6/11/12
Kyle J. Surehan	Counselor – PT	C2A/\$8.00/hr.	6/11/12
Daniel P. Lyman	Counselor – PT	C2A/\$8.00/hr.	6/11/12
Abigail M. Smith	Counselor – PT	C2A/\$8.00/hr.	6/11/12
Emma G. Keefe	Counselor – PT	C2A/\$8.00/hr.	6/11/12
Jacob A. Burte	Lifeguard – PT	C2A/\$8.00/hr.	6/11/12
Elizabeth R. Lownie	Lifeguard – PT	C2A/\$8.00/hr.	6/11/12

YOUTH SERVICES

Anna Scapicchio	Counselor 3 – PT	C4C/\$10.00/hr.	5/30/12
Mark Branzetti	Counselor 3 – PT	C4A/\$9.50/hr.	5/30/12
Jacob Giostanian	Counselor 3 – PT	C4C/\$10.00/hr.	6/5/12
Abigail Granoff	Counselor 3 – PT	C4C/\$10.00/hr.	6/5/12
Patrick Farnham	Counselor 3 – PT	C4C/\$10.00/hr.	6/5/12
Issac Williams	Counselor 1 – PT	C2A/\$8.00/hr.	6/5/12

PLANT & FACILITIES DEPARTMENT – Building Maintenance Division

John McQuade	Junior Custodian – 2 nd Shift	W1-1/\$42,280	6/25/12
	(v. R. Moreau)		
Edward J. Hammersley	Working Foreman	W13-1-2/\$61,723	6/25/12
	(v. E. Ataide)		

PLANT & FACILITIES DEPARTMENT – Parks & Grounds Division

Robert P. Moreau	Laborer II	W2-4/\$46,437	6/4/12
	(v. M. White)		

DEPARTMENT OF PUBLIC WORKS – Water Treatment Plant

Kurt L. Kefferstan	Operator-in-Training	W6-4-2/\$53,762	7/16/12
	(v. J. Misenti)		

BALLARDVALE HISTORIC DISTRICT COMMISSION

Joanna Reck – Regular Member – Term expires 6/30/13
(v. J. Sheldon)

James Sheldon – Associate Member – Term expires 6/30/14
(v. J. Reck)

COMMISSION ON DISABILITY

Nancy Hogan – Term expires 6/30/14
(v. G. DeMoor)

On a motion by Selectman Vispoli and seconded by Selectman Lyman, the Board voted 4-0 to approve the following:

BOARD OF ASSESSORS – Term expire 6/30/15

Dennis M. Adams Lewis C. Trumbore

AUDIT COMMITTEE – Terms expire 6/30/15

Robert E. Finneran Steven S. Sintros

BALLARDVALE HISTORIC DISTRICT COMMISSION – Terms expire 6/30/15

Ronald J. Abraham* Leo M. Greene*
Madelyn I. Mitton* *Regular Members

CABLE ADVISORY COMMITTEE – Term expires 6/30/15

Zeff Marusich

COMMISSION ON DISABILITY – Term expires 6/30/15

Madelaine St. Amand

CONSERVATION COMMISSION – Terms expires 6/30/15

Michael Walsh Alexandra Driscoll

DESIGN REVIEW BOARD – Term expires 6/30/15

Eric I. Daum

GREEN ADVISORY BOARD – Terms expire 6/30/15

Gregory M. Sebasky Jonathan C. Unger

BOARD OF HEALTH – Term expires 6/30/15

Dr. Donald H. Miller

HOUSING PARTNERSHIP/FAIR HOUSING COMMITTEE – Terms expire 6/30/15

Edward J. Smith Gail L. Ralston

MEMORIAL HALL LIBRARY TRUSTEES – Terms expire 6/30/15

Laurence J. Lamagna Anthony J. Straceski
John P. Hess

PATRIOTIC HOLIDAY/STREET OF FLAGS COMMITTEE – Terms expire 6/30/13

Calvin A. Deyermond Michael Burke
Michael B. Mansfield John J. Lewis
Robert S. Hamilton James F. Bedford
Susan W. Ratyna Stephen H. Wallingford
R. Scott Parrish Calvin G. Perry
Kevin P. Bibeau Barbara H. Hillman

PLANNING BOARD – Term expires 6/30/17

James D. Doherty, Jr.

PRESERVATION COMMISSION – Terms expire 6/30/15

Karen M. Herman

James S. Batchelder

RECYCLING COMMITTEE – Term expires 6/30/15

Keith M. Saxon

TOWLE FUND TRUSTEES – Terms expire 6/30/15

Jane Morrissey

Randall L. Hanson

TRIAD COUNCIL – Terms expire 6/30/15

Russell D. Ouellette

Ethel A. Olsen

Mary Joyce Kernan

John L. Howard, Jr.

Deborah A. LaPointe

On a motion by Selectman Vispoli and seconded by Selectman Kowalski, the Board voted 4-0 to approve the following re-appointments.

HOUSING TRUST FUND BOARD OF TRUSTEES – Terms expire 6/30/15

Reginald S. Stapczynski

Charles W. Wolf, Jr.

SCHOLARSHIP COMMITTEE – Terms expire 6/30/13

David J. Reilly

Dr. Eric Stubenhaus

Janis J. Hill

Elizabeth Roos (Superintendent's Appointment)

Joan H. Duff

Philip J. Giguere

ZONING BOARD OF APPEALS – Terms to expire 6/30/15

Nancy K. Jeton – Regular Member

Phillip L. Boness – Associate Member

VIII. Approval of Minutes of Previous Meeting

Selectman Lyman motioned to approve the Minutes of the June 4, 2012 Board of Selectmen's Work Session as presented. The motion was seconded by Selectman Kowalski and voted 4-0 to approve.

IX. Adjournment

On a motion by Selectman Vispoli and seconded by Selectman Kowalski, the Board motioned to adjourn the Regular Meeting at 9:32 P.M.

Respectfully submitted,

Dee DeLorenzo, Recorder

Documents:

Solar 101 Presentation

Memo from Senior Planner Lisa Schwarz re: Downtown Parking Sticker Program